

Minutes of the Regular Meeting of the City Council of the City of Manchester
Monday, April 25, 2022

Mayor Behnken called the meeting to order at 5:00pm.

Roll call of members present: Dean Sherman, Mary Ann Poynor, Bill Scherbring, Linda Schmitt, Tania Bradley.
Absent: None.

Motion by Poynor, seconded by Schmitt to approve the agenda as presented. Motion carried, all ayes.

Public Input

None.

Consent Agenda

3.1 Approval of the minutes of the April 11, 2022 City Council meeting & April 18, 2022 Committee of the Whole meeting

3.2 R-047-2022 Resolution Approving Bills

3.3 Acknowledge Receipt of City Reports & Minutes: 2021 Building Department Report

3.4 Liquor License Applications: Renewal Application for On Premise Class C Liquor License with Catering, Outdoor Service and Sunday Service for Lightning Lanes Family Center at 1110 East Main Street; Renewal Application for On Premise Class C Liquor License with Sunday Service for The Gathering Place at 1711 North 2nd Street

3.5 R-048-2022 Resolution Amending Salary Resolution

3.6 Review the decision of the Board of Adjustment to approve the request of Adam Reth, for property located at 804 West Delaware Street, for an exception to Section 165.09(9.2) "Site Development Regulations" of the City Code, to reduce the minimum lot width requirement of 70 feet by 4 feet and to reduce the minimum lot area requirement of 8,000 feet by 410 feet to allow for the construction of a duplex on the property

3.7 Downtown Incentive Program Grant Applications: Facade Grant Application (Front) in the amount of \$1,000 to Donna Reeder for the building at 304 East Main Street; Facade Grant Application (Rear) in the amount of \$416.67 to Donna Reeder for the building at 304 East Main Street; Awning Grant Application (Rear) in the amount of \$459.67 to S. Moyle Masonry, Inc. for the building at 112 East Fayette Street

3.8 Approve the bid in the amount of \$5,950.00 from Manson Concrete for a five foot wide sidewalk around the exterior of the shelter at Schram Park

3.9 R-049-2022 Resolution Approving Water Infrastructure Fund Grant Agreement

3.10 Approve Supplemental Agreement for Maintenance of Primary Roads in Municipalities with the Iowa Department of Transportation for a term of one year (7/1/2022-6/30/2023)

3.11 Approve Pay Estimate #18 in the amount of \$2,852.00 to Kirkham Michael for the Airport Land Acquisition & Easements Project

3.12 Approval of the Consent Agenda

Mayor Behnken reviewed the items on the Consent Agenda with the Council. Motion by Scherbring, seconded by Bradley to approve the Consent Agenda. Motion carried, all ayes.

Bills approved for payment:

VENDOR	REFERENCE	AMOUNT
ACCESS SYSTEMS LEASING	IT/COPIER SERVICES	2,173.50
ADDOCO	PLAYGROUND MULCH	1,704.25
AFLAC	AFLAC	633.57
ALLIANT ENERGY	ELECTRICITY	17,629.48

AMAZON	LIBRARY SUPPLIES	777.64
AMAZON CAPITAL SERVICES	SUPPLIES	727.70
AMERICAN LIBRARY ASSOC	MEMBERSHIP	165.00
AMERICAN WATER WORKS	MEMBERSHIP DUES	406.00
BAKER & TAYLOR BOOKS	LIBRARY MATERIALS	1,655.24
BARD MATERIALS	READY MIX, SAND, GRAVEL	864.27
BECKER ELECTRIC	REPAIR/MAINT	374.80
BIBLIONIX	APOLLO ILS/LSP SYSTEM	2,335.00
BREHME DRUG	FIRST AID SUPPLIES	10.78
BRODART CO	LIBRARY EQUIPMENT	54.16
BROWN SUPPLY CO	SUPPLIES	23,890.00
CENTER POINT	LIBRARY MATERIALS	554.39
CHATEAU DIVING & FITNESS	POOL USAGE	225.00
CITY OF MANCHESTER FLEX	DEPCARE REIMB	878.31
COLLECTION SERVICE CENTER	CHLD SUPP BI-WK	173.53
DEL CO AUDITOR	GIS MAPPING	3,300.00
DEL CO PLUMBING	MAINTENANCE/REPAIR	496.84
DEL CO SOLID WASTE COMM	LANDFILL	990.60
DEMCO	LIBRARY MATERIALS	384.28
DOLAN INS AGENCY	ANNUAL INSURANCE PREMIUM	176,784.00
DON & WALT	REPAIR/MAINTENANCE	181.78
ECIA	PROJECT MATCH	1,600.00
EFTPS FED FICA MEDICARE	FED/FICA TAX	21,539.00
ERIN LEARN PETTY CASH	REIMB PD CONTROL BUY FUND	140.00
FAREWAY STORES	SUPPLIES	84.27
FASTENAL COMPANY	PARTS/SUPPLIES	139.64
FEHR GRAHAM	ENGINEERING FEES	6,321.45
FRIENDS OF GRIMES PUBLIC LIBRARY	TIXKEEPER SOFTWARE	225.00
GAZETTE COMMUNICATIONS	LIB SUBSCRIPTION	384.80
GEORGEN AUTO	VEHICLE MAINT/REPAIR	85.31
GORDON FLESCH	LASERFISCHE SYSTEM	237.45
GRUNDY NATIONAL BANK	XMAS CLUB	470.00
HAUSERS WATER SYSTEMS	CHEMICALS/SUPPLIES	20.00
HAWKINS	CHEMICALS	707.90
HEIMS AWARDS	NAME PLATES	75.00
HERITAGE PRINTING	PRINTING/SUPPLIES	164.40
HITECH COMMUNICATIONS	MAINT/REPAIR	170.00
ICMA	MEMBERSHIP DUES	871.55
ILLINOIS LIBRARY ASSOCIATION	IREAD	664.10
IPERS	IPERS REGULAR	26,890.42
J & R SUPPLY	WTR/SWR SUPPLIES	1,455.00
KIESLER'S POLICE SUPPLY	SUPPLIES	1,071.00
KILBURG EQUIPMENT	MAINTENANCE/REPAIR	2,574.51
KLUESNER SANITATION	GARBAGE/RECYCLING	24,570.36
LAWSON PRODUCTS	TOOLS & MATERIALS	50.16
MANCHESTER FIRE ASSOCIATION	REIMBURSE SUPPLIES	65.59
MANCHESTER SIGNS	SIGNS/WINDOW COVERINGS	228.75
MAR-MAC UNIFIED LAW	PD CONTRACT/UNIFORM BUYOUT	11,790.39
MARTIN EQUIPMENT	GAS OPERATED CYLINDER	145.96

There being no written comments on file and no comments to be heard, Mayor Behnken closed the Public Hearing at 5:08pm.

Motion by Sherman, seconded by Poynor to adopt R-050-2022 Resolution Approving Development Agreement with Bailey Drive Estates, LLC, Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement. On call of roll: Ayes: Sherman, Poynor, Scherbring, Bradley. Nays: Schmitt. Motion carried.

Sports Complex Sponsorship Signage Request

City Manager Vick referred the Council to a memo from Parks & Recreation Director Doug Foley regarding the signage request at the high school baseball diamond at the sports complex. The Council reviewed the request and discussed the sign size, location, regulation, and future requests.

Motion by Bradley, seconded by Scherbring to approve the Sports Complex Sponsorship Signage Request from West Delaware County Community School District and Stryten Energy for a 12' wide sign to be located between the two beams on the scoreboard at the high school baseball diamond at the Beckman Sports Complex. Motion carried, all ayes.

Marketing/Communication Proposal - Sisters Marketing & Co

The Council discussed the proposal from Sisters Marketing & Co and the Council's goal to enhance communications with residents utilizing a variety of means. Following discussion, motion by Poynor, seconded by Schmitt to approve the proposal from Sisters Marketing & Co, excluding the Branding Revamp component, for a trial period of six months. Motion carried, all ayes.

Request for Special Exception to Livestock Restrictions

The Council reviewed a request from Anthony Bardgett to have chickens on the property at 713 Ridgewood Drive.

Motion by Scherbring, seconded by Schmitt to approve the special exception to livestock restrictions for Anthony Bardgett for the property at 713 Ridgewood Drive to allow for up to six chickens and no roosters on the property. Motion carried, all ayes.

Construction Project Updates

Jason Wenger, Burrington Group; Nick La Rosa, Fehr Graham; and Sam Ertl, Fehr Graham; updated the Council on construction projects in the City.

Reports

City Council and staff reports were given.

Motion by Schmitt, seconded by Sherman that the meeting adjourn at 5:43pm. Motion carried, all ayes.

Connie Behnken, Mayor

Attest:

Erin Learn, City Clerk